



Our Company

SUPERIORITY OF PRODUCT, SERVICES, PEOPLE, AND "THE PRICELESS INGREDIENT".

Spanning over nine decades, Hugh M. Cunningham Companies has personified a sales agency for building products: mechanical, light industrial, waterworks, fire protection, turf, irrigation, HVAC, waterwell, agriculture and plumbing products. HMC represents the best manufacturers in the SouthCentral United States: Arkansas, Louisiana, Mississippi, New Mexico, Oklahoma and Texas. Our founder, Hugh M. Cunningham, Sr. was responsible for establishing one of the first manufacturers' representative agencies west of the Mississippi, as well as numerous innovations that directly impacted the way manufacturers' representatives operate today. HMC employs over 130 people focused on one overriding goal: marketing, selling, and servicing our vendors, to our customers, in our territory.

Job Title: Warehouse Associate
Department: Distribution
Location: Carrollton, Texas

Job Purpose: Provide excellent warehouse service in our Distribution Center by storing materials, picking, packing and scanning orders.

Job Duties/Responsibility:

- Prepare and complete orders for delivery or pick-up according to schedule. (load, pack, wrap, label, ship)
- Receive and process warehouse stock products (pick, unload, label, store)
- Assembles customer orders from stock and place orders on pallets or shelves.
- Prepare orders for shipping or mailing
- Report any discrepancies
- Keep a clean and safe working environment
- Follow rules, procedures and regulations

Skills/Qualification:

- Good organizational skills and time management skills
- Able to drive a standup forklift
- Able to lift up to 50 pounds
- Familiar with modern warehousing practices and methods

Education and Experience:

High School Diploma or Equivalent. One to three months related experience and or training.

Hugh M. Cunningham offers a comprehensive benefits package including: Medical, Dental, Vision, 401K, Life and Disability insurance.

If you are interested in becoming part of our team, please submit your resume to

Careers@hughcunningham.com.